



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
MAIDAN GARHI, NEW DELHI- 110068**

**MINIMUM QUALIFICATIONS AND ELIGIBILITY CONDITIONS FOR CHAIR  
PROFESSOR IN THE UNIVERSITY**

**Part A**

**I. Number of posts**

Sl. No.	Name of the Post	Name of the Chair		Number of post	Nature of appointment
1	Chair Professor	Bahadur Shah zafar Chair	(i) For those in Govt service at present: Academic level 14 of 7 <sup>th</sup> CPC i.e. Rs. 1,44,200 – Rs. 2,18,200/-,	One	Short term contract basis for a period of two years extendable for one more year
2	Chair Professor	Shaheed Kartar Singh Chair		One	
3	Chair Professor	General Shah Nawaz Chair		One	
4	Chair Professor	Sindhi Chair	(ii) For those already retired or other than the Govt service: a consolidated honorarium of Rs 125000/- per month	One	

**II. Objectives of the Chair Professor**

Generally the Objectives for which a Chair Professor is appointed are as under:

- (i) To study and carry out research in a specific area of interest in which advocacy and promotion through sustained research and dissemination of knowledge and information are the primary concerns;
- (ii) To organise conference, seminars, symposia, and capacity building etc. to support and sustain research and dissemination of knowledge in the relevant areas;
- (iii) To lead research in areas of interest common to the sponsors and the University;
- (iv) To secure the participation and continued involvement of other academic and research institutions involved in the special areas of work;
- (v) To promote establishment of networks of such Institutions;
- (vi) To promote and contribute to the objectives of the University.

**III. Eligibility conditions (A or B):**

**A.**

- (i) An eminent scholar having a Ph.D. Degree in the concerned/allied/relevant area, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria specified in the Appendix I of this Document [as per Appendix II (Table 2) of University Grants Commission Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the maintenance of Standards in Higher Education, 2018; herein after referred as University Grants Commission Regulations, 2018] appended with this advertisement.
- (ii) A minimum of ten (10) years of teaching experience in University/College as Assistant Professor/Associate Professor/ Professor, and / or research experience at equivalent level at the University/National level Institutions with evidence of having successfully guided doctoral candidate.

**Or**

**B.**

An outstanding professional, having a Ph.D. Degree in the relevant/allied/applied area, from any academic institutions (not included in 'A' above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided she/he has ten years' experience.

**IV. Nature of appointment and duration**

The appointment will be made on short term Contract basis for a maximum period of two years or 70 years of age, whichever is earlier.

**V. Maximum Age limit**

Maximum Age limit on the last date of application shall be 67 years.

**VI. Salary/Remuneration**

(i) Candidates already working in Government service and fulfilling requirement of experience & eligibility conditions, shall be appointed on short term contract basis in a Professor's scale in the Academic level 14 of 7<sup>th</sup> CPC i.e. Rs. 1,44,200 – Rs. 2,18,200/-, alongwith usual allowance like TA/DA/HRA etc. However, deputation duty allowance will not be paid. In addition he/she shall also be eligible for a contingency fund of Rs. 25000/ per annum for meeting the chair related expenses.

(ii) Candidates already superannuated and fulfilling requirement of experience & eligibility conditions, shall be appointed on short term contract basis on a consolidated honorarium of Rs 1,25,000/- per month. In addition he/she shall also be eligible for a contingency fund of Rs. 25000/ per annum for meeting the chair related expenses. He/she shall not be eligible for any other allowance.

Part B

**VII. OTHER CONDITIONS**

1. The Chair Professors will be appointed on short term contract basis for a period of two years extendable for one more year, from amongst the suitable candidates working/retired, through all

India advertisement and selection by the duly constituted Selection Committee as per University Guidelines for Chair. The

2. The Chair Professor shall not form any part of the normal faculty strength of the School of Studies or Centre concerned and shall not be eligible for any perquisite like University accommodation/housing, staff car etc.
3. The applicant desirous of appointment as University Chair Professor, in addition to a formal application online, will also be required to submit a detailed Write up containing their vision and Work plan for the Chair. They will also be required to make a presentation before the Selection Committee so as to enable the Selection Committee to have a comprehensive assessment of the candidates.
4. The cut off date for determining the eligibility conditions will be the last date of submission of application through online.
5. All applicants are required to apply online in the prescribed format of application form as available on the University website [www.ignou.ac.in](http://www.ignou.ac.in) with complete and correct information and attachments within the prescribed time limit indicated in the advertisement. Application forms, downloaded and submitted offline, would Not be accepted. The applicant will be solely responsible for the authenticity of the submitted information. The applicants are required to read details regarding qualifications, experience, screening criteria etc. as available on the University website [www.ignou.ac.in](http://www.ignou.ac.in), along with this advertisement before filling up the form. The data once entered by the applicant shall not be allowed to change. Therefore, the applicant should check the entries before final submission.
6. Applicants should possess the prescribed qualifications and experience as on the closing date of application through online mode, as prescribed in the advertisement.
7. The applications received shall be screened as per screening guidelines appended with this advertisement for short listing the applicants to be called for interview (please see appendix I). Mere fulfillment of the qualification or the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview. Canvassing in any form will be treated as a disqualification.
8. Publications 'under submission' or submitted to referees will not be considered towards calculation of marks for publication criteria. Further, all the items for which marks are claimed should be strictly in accordance with the screening guidelines attached with this advertisement.
9. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the University shall process the applications entirely on the basis of information/documents uploaded with the application. In case the information/documents are found to be false/ incorrect by way of omission or commission, the responsibility shall lie solely with the applicant and the applicant shall be liable for action as per law.
10. No interim correspondence regarding selection process will be entertained at any stage during the process.
11. The Shortlisted candidates called for interview should report along with all the

testimonials/certificates (in original) along with valid photo ID (Aadhaar/Voter Id/Driving License/Passport). A set of self-attested photocopy of certificates/testimonials with respect to the qualifications, experience and category as applicable, indicated in the online application form, duly certified by the applicant, will also be required to should be submitted at the time of interview. **No TA/DA shall be paid to candidates for attending interview.**

12. Applicants serving in Universities, Colleges, Government/Public Sector Undertakings (including Boards/Autonomous Bodies) etc are required to submit their application through proper channel. They will be required to submit 'No Objection Certificate' from the employer, at the time of interview, if not uploaded with the online application earlier.
13. All correspondence from the University including interview letter, if any, shall be sent only to the e-mail address provided by the applicant in the online application form. Therefore, the applicant shall ensure that a valid email ID is provided in the application form.
14. Applications which do not meet the eligibility criteria given in this advertisement and / or are incomplete in any respect shall be summarily rejected. Before applying online, applicants are advised to go through detailed notice available on the website of the University.
15. The University reserves the right to amend or modify any eligibility condition/ selection criteria after issue of advertisement. The corrigendum/addendum, if any, shall be issued on the University website only. The applicant is required to visit the University website [www.ignou.ac.in](http://www.ignou.ac.in) for any updates/corrigendum/addendum in this regard.
16. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.
17. Any dispute regarding the recruitment will fall under the jurisdiction of Delhi.
18. The applications are to be submitted online before the last date indicated in the advertisement. The online portal will be open from 25.12.2020. The last date for submission of online application is **31.01.2021 or 30 days from the date of publication of advertisement in the Employment News, whichever is later.** The last date for receipt of hard copy of filled in application submitted online is **05.02.2021 or 5 days after the closing date of submission of Online application.** The hard copy of the printout of application submitted online alongwith self-attested copies of necessary certificates/documents should reach **the Director, Academic Coordination Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi- 110068** through registered/speed post within time. The envelop containing application form should clearly indicate the name of post, name of Discipline, Name of School and Advt. No.

DIRECTOR ACD



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**CRITERIA FOR SCREENING OF APPLICATIONS AND SHORTLISTING  
CANDIDATES FOR INTERVIEW TO THE POST OF PROFESSOR**

In order to incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on the weightage given to the performance of the candidate in different relevant parameters and his/her performance on the grading system proforma and to restrict the number of candidates to be called for interview so as to enable the Selection Committee to have a comprehensive assessment of the candidates, applications received for the Professor positions shall be screened on the basis of the academic and other related credentials of the candidates through the following criteria:

For the post of Professor, the criteria for evaluation will be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.

**1. Criteria for Short-listing of Candidates for Interview for the Post of Chair Professor in the University:**

S.N.	Academic/Research Activity	Faculty of Sciences /Medical Science/ Computer & Information Science/ other related disciplines	Faculty of Arts/ Humanities/ Social Sciences/ Education/ Continuing Education/ Management/ Tourism & Hospitality Management/ other related disciplines
1.	Research Papers in Refereed/ Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper
2.	Publications (other than Research papers)		
	<b>(a) Books authored which are published by:</b>		
	International Publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International	10	10

	Publisher		
	Editor of Book by National Publisher	08	08
	<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>		
	Chapter or Research paper	03	03
	Book	08	08
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		
	<b>(a) Development of Innovative pedagogy</b>	05	05
	<b>(b) Design of new curricula and courses</b>	02 per curricula/course	02 per curricula/course
	<b>(c) MOOCs</b>		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)	08	08
	<b>(d) e-Content</b>		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-Book (at least one quadrant)	02	02
	Editor of e-Content for complete course/paper/e-Book	10	10
4.	<b>(a) Research guidance</b>		
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./PG Dissertation	02 per degree awarded	02 per degree awarded
	<b>(b) Research Projects Completed</b>		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	<b>(c) Research Projects Ongoing:</b>		

	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	<b>(d) Consultancy</b>	03	03
5.	<b>(a) Patents</b>		
	International	10	10
	National	07	07
	<b>(b)*Policy Document (Submitted to an International body/ organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)</b>		
	International	10	10
	National	07	07
	State	04	04
	<b>(c) Awards/Fellowship</b>		
	International	07	07
	National	05	05
6.	<b>*Invited lectures/Resource Person/paper presentation in Seminars/Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)</b>		
	International(Abroad)	07	07
	International(within country)	05	05
	National	03	03
	State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed o UGC-listed Journals (Impact factor to be determined as per Thomson Reuter's list):

- |      |  |   |           |
|------|--|---|-----------|
| i)   | Paper in refereed journals without impact factor | - | 5 Points  |
| ii)  | Paper with impact factor less than 1             | - | 10 Points |
| iii) | Paper with impact factor between 1 and 2         | - | 15 Points |
| iv)  | Paper with impact factor between 2 and 5         | - | 20 Points |
| v)   | Paper with impact factor between 5 and 10        | - | 25 Points |
| vi)  | Paper with impact factor > 10                    | - | 30 Points |

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.

- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5 (b) Policy Document and 6 Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
  - The research score shall be from the minimum of three categories out of six categories.
2. The constitution of Selection Committees and guidelines on selection procedure for the Post of Professor shall be as per IGNOU Act and Statutes read with UGC Regulations, 2018.

### **3. Methodology of Shortlisting the Candidates**

1. The applications so received shall be placed before a Screening Committee, which on the basis of criteria so decided, shall prepare a list of all the eligible candidates indicating the marks scored by them in descending order i.e. starting from the candidate getting the highest marks towards the candidates getting the lower marks.
2. In case of tie in the marks of two or more candidates, the candidate having the higher/highest marks at the Master's level shall be ranked above the other(s).
3. Based on their score as per criteria given above, a maximum of upto 15 candidates will be called for interview against each post of Professor. In case of any dispute with regard to screening of the applications, the decision of the Screening Committee shall be final.
4. The marks awarded to the candidates during the process of screening of applications shall not have any weightage/credit or merit during assessment/interview of the candidates by the Selection Committee as these marks shall be used only for screening/shortlisting purposes.
5. The time taken by candidates to acquire M.Phil. and/ or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing research degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment.
6. The University shall not be responsible for any error/omission/commission/suppression of relevant information by the applicant knowingly or unknowingly while filling up the application form and uploading the documents. In case the applicant gets screened/shortlisted/selected/appointed on the basis of the incorrect/ inadmissible/ forged/ fabricated credentials furnished by him/her, his/her candidature shall be liable to be cancelled at any stage of the recruitment/at any time during the tenure of the service and appropriate legal action under applicable law shall be initiated against the applicant.
7. The University reserves the right to modify/withdraw/cancel any communication made to the applicant. In case of any dispute arising out of such a situation, the decision of the University shall be final and binding on the applicant.

DIRECTOR ACD

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